

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 26th DAY OF FEBRUARY 2020 IN THE MUNICIPAL ADMINISTRATION OFFICE AT 524 MAIN STREET - BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Lori Stephan, Terry FitzGerald, Wesley Bangsund, Darren Ottenbreit and Beverley Galbraith

Administrator: Mervin J. Schmidt

Resigned - Councillor Andrea Johnson

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:04 a.m..

Agenda:

2020016 B. Galbraith: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

Conflict of Interest in Matters on Agenda:

No member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

Minutes:

2020017 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 15th day of January 2020 be approved as circulated.

CARRIED.

Statement of Financial Activities:

2020018 T. FitzGerald: THAT the Statement of Financial Activities for the period ending January 31, 2020 be accepted as circulated.

CARRIED.

One-half of Special Levy to be considered due December 31, 2020 with other one-half to be considered due June 30, 2021:

2020019 L. Stephan: THAT the Town of Broadview deem one-half of the Special Tax being considered to be levied against the benefitting properties in the 900 Block of Main Street to be due and payable by December 31, 2020 with the other one-half of the levy to be considered due and payable by June 30, 2021.

CARRIED.

Town of Broadview to Cover Cost of Pizza Lunch to Make a Presentation to CLXT in Saskatoon:

2020020 D. Ottenbreit: THAT the Town of Broadview inform David Bettschen of the Broadview Health Foundation that the Town of Broadview supports and is willing to cover the cost of a pizza lunch so that a noon luncheon presentation can be made to the first year CLXT students in Saskatoon, Saskatchewan.

CARRIED.

Proposed Lane Closure between Lot 01, Blk 03, Plan AG774 & Lot 02, Blk 100, Plan AF805:

2020021 W. Bangsund: THAT being that all the utility companies have indicated that they will give their consent to the proposed closure of the lane between Lot 01, Block 03, Plan AG774 and Lot 02, Block 100, Plan AF805 that the Town of Broadview offer to cover \$1,000 of the estimated \$5,500 - \$6,000 to go through the process to close and sell this road allowance to the adjacent property owner.

CARRIED.

Repairing and Painting Lower Portion of Walls Inside Community Centre:

2020022 B. Galbraith: THAT the Town of Broadview advertise in the local paper inviting quotes to repair and paint the lower portions of the interior walls and if necessary the walls in the bathroom of the community centre.

CARRIED.

2019 Year-end Transactions:

2020023 T. FitzGerald: THAT it be acknowledged that for the year ended December 31, 2019 the following amounts were transferred to and from reserves leaving an Accumulated Surplus of \$79,780:

Transfer to Reserves

\$16,625.14 to Fire Dept. Reserves

\$10,014.90 to Cemetery Reserves

Transfer from Reserves

\$13,809.51 from Parks & Rec. Reserves

and that it be further acknowledged that the Utility Fund had a Surplus \$16,255.88 that was transferred to the General Fund reducing the internal debt from the Utility Fund to the General Fund to \$175,990.45. CARRIED.

Tax Abatement - Transfer of Title to Lots 12-16, Blk 47, Plan OLD41 to Town of Broadview via Tax Enforcement Procedures:

2020024 L. Stephan: THAT it be acknowledged that with title to Lots 12-16, Block 47, Plan OLD41 being acquired by the Town of Broadview through tax enforcement proceedings on March 05, 2019 resulting in this lot becoming tax exempt as of this date the title was transferred into the Town's name that the prorated portion of the 2019 tax levy from March 05, 2019 to December 31, 2019 be abated in the amount of \$1,539.54 (\$1,263.29 Municipal and \$276.25 School).

CARRIED.

Tax Abatement - Transfer of Title to Lot B, Block 47, Plan 78R17608 to Town of Broadview via Tax Enforcement Procedures:

2020025 L. Stephan: THAT it be acknowledged that with title to Lot B, Block 47, Plan 78R17608 being acquired by the Town of Broadview through tax enforcement proceedings on July 16, 2019 resulting in this lot becoming tax exempt as of this date the title was transferred into the Town's name that the prorated portion of the 2019 tax levy from July 16, 2019 to December 31, 2019 be abated in the amount of \$607.42 (\$503.29 Municipal and \$104.13 School).

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CARRIED.

Approval of Financial Statements for the Year Ended December 31, 2019:

2020026 D. Ottenbreit: THAT the Town of Broadview's Financial Statements for the year ended December 31, 2019 as audited by Dudley & Company LLP who's opinion is that these financial statements present fairly, in all material respects, the financial position of the Town of Broadview as at December 31, 2019 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards be approved as circulated.

CARRIED.

Approval of Management's Responsibility Letter & Management's Representation Letter for 2019 Financial Statements:

2020027 W. Bangsund: THAT the Management's Responsibility Letter and the Management's Representation Letter with regards to the financial statements of the Town of Broadview for the period ended December 31, 2019 be approved as circulated and that authorization and direction be given for these letters to be signed and returned to Dudley & Company LLP.

CARRIED.

Development Deposit from Chantelle Outhwaite:

2020028 B. Galbraith: THAT the \$1,000.00 Development Deposit that Chantelle Outhwaite had provided to the Town of Broadview to move a house into Town be refunded to her.

CARRIED.

Andrea Johnson's Written Resignation as a Councillor:

2020029 L. Stephan: THAT Andrea Johnson's written resignation dated January 24, 2020, to be effective immediately, as a Councillor for the Town of Broadview be acknowledged as received.

CARRIED.

Vacancy on Council in Year in Which General Election to be Held:

2020030 B. Galbraith: THAT in accordance with section 9(b) of The Local Government Election Act that with the vacancy on Council occurring with Andrea Johnson's resignation as of January 24, 2020 being after January 1 in the year in which a General Election is to be held that this vacancy on Council not be filled until the General Election on October 28, 2020.

CARRIED.

Remaining With SUMAssure for Town's Property and Liability Insurance Coverage:

2020031 D. Ottenbreit: That the Town of Broadview remain with the SUMAssure program for its Property and Liability Insurance coverages.

CARRIED.

Upgrading Computers in Administration Office:

2020032 L. Stephan: THAT the Town of Broadview approve of upgrading both the server and workstation computers in the Administration office based on MuniSoft's quote of January 21, 2020 of \$4,543 plus applicable taxes subject to the net cost of this purchase being shared equally between the Town of Broadview and the R.M. of Elcapo No.154.

CARRIED.

Voluntary Transfer of Title of Lot 20, Block 54, Plan OLD41 to Town of Broadview:

2020033 W. Bangsund: THAT the Town of Broadview accept the voluntarily transfer of title to Lot 20, Block 54, Plan OLD41 by Marlene Dale McFadden to the Town of Broadview and that the Administrator be directed to take the necessary steps at the Town's expense to arrange for the transfer of title to this lot to the Town of Broadview.

CARRIED.

Cleaning of the Cenotaph:

2020034 L. Stephan: THAT the Town of Broadview approve of Alex Wyllie arranging and coordinating of the cleaning of the Cenotaph by B& B Gravestone Cleaning Services who will invoice the Town of Broadview for this work being that the Cenotaph is on Town property and in turn the Town of Broadview is to invoice the Broadview Lions Club the net cost of this work, being less GST, who have agreed to cover this cost.

CARRIED.

Approval to Purchase New Distribution and Well Pumps with Motors:

2020035 W. Bangsund: THAT approval be given to the Public Works Foreman to purchase new pumps with motors one for the main well, one for one of the side wells and one as a distribution pump in the water treatment plant at a cost of \$10,065.77 plus applicable taxes.

CARRIED.

Town Open to Receiving a Quote from Brandt to Trade Town's Present Backhoe on a New Backhoe:

2020036 D. Ottenbreit: THAT Brandt's Territory Manager be informed that the Town of Broadview is open to receiving a quote from Brandt to trade the Town's present John Deere backhoe on a new John Deere backhoe so as to know what the net difference in cost would be.

CARRIED.

Correspondence:

Amended Emergency Response Plan:

2020037 B. Galbraith: That Mayor Carol Mills be authorized to sign the Town of Broadview/R.M. of Elcapo No.154's amended Emergency Response Plan.

CARRIED.

2020038 W. Bangsund: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes.

CARRIED.

Accounts:

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2020039 T. FitzGerald: THAT the list of accounts as presented to Council, being cheques No.18354 to No.18428 and EFTs No.21 to No.21, totalling \$115,237.33, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

Councillors' Reports:

Increase in Broadview Volunteer Fire Department Members' Honorariums:

2020040 B. Galbraith: That the Honorarium for members of the Broadview & District Volunteer Fire Department be increase to \$20.00 per hour for meeting and training and \$30.00 per hour for attending calls. CARRIED.

2020041 L. Stephan: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2020042 W. Bangsund THAT this meeting adjourn. (9:05 a.m.) CARRIED

CHAIRPERSON

ADMINISTRATOR - Mervin Schmidt