

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 21ST DAY OF OCTOBER 2020 IN THE BROADVIEW SENIORS HAPPY HOURS CLUB AT 620 MAIN STREET IN BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Lori Stephan, Terry FitzGerald, Wesley Bangsund, Darren Ottenbreit and Beverley Galbraith

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:03 a.m..

Agenda:

2020177 W. Bangsund: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

Conflict of Interest in Matters on Agenda:

No member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

Minutes:

2020178 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 16th day of September 2020 be approved as circulated.

CARRIED.

Statement of Financial Activities:

2020179 T. FitzGerald: THAT the Statement of Financial Activities - Detailed for the period ending September 30, 2020 be accepted as circulated.

CARRIED.

Acknowledge that there is No Harassment Claim with OH&S's Harassment & Discriminatory Action Prevention Unit:

2020180 L. Stephan: THAT it be acknowledged that in following up to the Public Works Foreman's statement that actions of a member of Council driving around town observing the works of the Public Works staff was deemed harassment by Labour Standards that the Harassment & Discriminatory Action Prevention Unit with Occupational Health and Safety has informed the Town of Broadview that there has been no such claim submitted by the Public Works Foreman and there is no such claim against the Town of Broadview.

CARRIED.

Acknowledge that Short Term Disability Claim Submitted for Public Works Foreman:

2020181 B. Galbraith: THAT it be acknowledged that the Town of Broadview has submitted a claim to Canada Life for short term disability benefits for the Town's Public Works Foreman who for medical reasons has been off work since October 5, 2020 and is to remain off work until October 30, 2020 when he is to be reassessed.

CARRIED.

On Call Level II Water Treatment and Water Distribution Operator:

2020182 D. Ottenbreit: THAT it be acknowledged that Mike Kardash as a Level II Water Treatment and Water Distribution Operator has agreed to be on call for the Town of Broadview during the absence of Brent Bagshaw.

CARRIED.

Date of Lay-off for Seasonal Employee:

2020183 T. FitzGerald: THAT the Town's seasonal employee be laid-off as of Friday, November 6, 2020.

CARRIED.

Key to Community Centre to be Provided to EMO for Placement in the Broadview Hospital:

2020184 L. Stephan: THAT a key to the Broadview & District Community Centre be provided to the Town of Broadview/R.M. of Elcapo No.154 EMO Committee to be kept at the Broadview Hospital should the EMO Committee in an emergency need access to the Community Centre and there be no Town staff available to open the Community Centre.

CARRIED.

New Short-Term Disability Plan for Regular Full Time Employees:

2020185 W. Bangsund: THAT the Town of Broadview request that the coverage for all Regular Full Time Employees be amended to include Short-term disability benefits with a taxable seven day waiting period with this change to be come effective January 1, 2021.

CARRIED.

Appointment of an Auditor to Audit the 2020 Financial Statement of the Town of Broadview:

2020186 L. Stephan: THAT in accordance with section 188(1) of *The Municipalities Act* that Dudley & Company LLP Chartered Professional Accountants be appointed as the Auditor for the Town of Broadview to undertake an audit of the 2020 financial statements and affairs of the Town of Broadview in accordance with Canadian auditing standards.

CARRIED.

Notice of Intent to Issue a Permit to Operate a Sewage Works:

2020187 W. Bangsund: THAT the Town of Broadview having no objections to the Alteration of Permit to Operate a Sewage Works No.00003058-04-00 as provided to the Town of Broadview by the Saskatchewan Water Security Agency agree to the new Permit to Operate a Sewage Works.

CARRIED.

Acknowledge Resignation of John Rygh as the Town's Pest Control Officer:

2020188 B. Galbraith: THAT the John Rygh's written resignation as the Town of Broadview's Pest Control Officer be acknowledged.

CARRIED.

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Development and Building Permit Applications:

2020189 L. Stephan: THAT approval be given to the issuance of a Development Permit to Jenny Lerat to construct a 28' x 32' detached garage on Lots 09, 10 & 11, Block 65, Plan OLD41 in the Low Density Residential District (R1) District and that their Building Permit Application for the same be approved. CARRIED.

Councillor Lori Stephan excused herself from the meeting at this time. (8:01 a.m.)

ICIP Application - COVID-19 Resilience Infrastructure Stream:

2020190 D. Ottenbreit: THAT the Town of Broadview with the support of the R.M. of Elcapo No.154 submit an application to the Investing in Canada Infrastructure Program's (ICIP) COVID-19 Resilience Infrastructure Stream for financial assistance to construct a new joint administration office to include area for the Broadview Public Library to provide sufficient area so that the administration office and library can adhere to covid regulations for distancing and that the Town of Broadview approve of having Colliers Project Leaders assist the Administrator in preparing and submitting the application. CARRIED.

2021 SUMAssure Municipal Insurance - Statement of Values, Schedule of Contractors Equipment:

2020191 W. Bangsund: That SUMAssure's Statement of Values and Schedule of Contractors' Property forms be approved as circulated and be used for the renewal of the Town of Broadview's Insurance Policy with SUMAssure for 2021. CARRIED.

Pictures of Contents of Administration Office and Public Works Shop:

2020192 D. Ottenbreit: THAT in order to be able to substantiate the insured contents of the Town of Broadview's Administration Office and Public Works Shop that pictures of the contents of these two buildings, including the tools in the shop, be taken and maintained on disk in the Administrator office. CARRIED.

Correspondence:

2020193 T. FitzGerald: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

Accounts:

2020194 W. Bangsund: THAT the list of accounts as presented to Council, being cheques No.18806 to No.18866 and EFTs No.26 to No.27, totalling \$209,711.65, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

Councillors' Reports:

2020195 B. Galbraith: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2020196 W. Bangsund: THAT this meeting adjourn. (8:44 a.m.) CARRIED.

CHAIRPERSON

A DMINISTRATOR - Mervin Schmidt