

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 20<sup>th</sup> DAY OF JANUARY 2021 IN THE BROADVIEW SENIORS HAPPY HOURS CLUB AT 620 MAIN STREET IN BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Colleen Umpherville

Councillors: Wes Bangsund, Ron Holloway, Shawn Markwart, Darren Ottenbreit, Jacob Louison and Daryl Francis.

Administrator: Mervin J. Schmidt

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:01 a.m..

**Agenda::**

2021001 D. Francis: THAT the Meeting Agenda be adopted as circulated.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

No member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

**Minutes:**

2021002 W. Bangsund: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 16<sup>th</sup> day of December 2020 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2021003 D. Ottenbreit: THAT the Statement of Financial Activities - Detailed for the period ending December 31, 2020 be accepted as circulated.

CARRIED.

**Town's Appointments to the Broadview & District Health Foundation:**

2021004 R. Holloway: THAT Mayor Colleen Umpherville and Councillor Shawn Markwart as the Chairperson of the Health & Welfare Services Committee be appointed as the Town of Broadview's Town Councillors to the Broadview & District Health Foundation and that the list of 2020-2024 Appointed Committees be revised to reflect this.

CARRIED.

**KGS's Lagoon Monitoring Well Installation and Decommissioning Proposal and Cost Estimate:**

2021005 R. Holloway: THAT KGS Group's Monitoring Well Installation and Decommissioning Proposal and Cost Estimate of January 18, 2021 to install three new groundwater monitoring wells and decommission two damaged monitoring wells between the Town's lagoons and the Town's wells at a cost of \$12,478 plus applicable taxes and that included the cost to retain the services of a qualified well driller, be tabled until members of the Town's Public Works Committee have had an opportunity to look at the two damaged monitoring wells and until the Town received KGS's next Lagoon Monitoring Report that will be in 2022.

CARRIED.

**Sheldon Kemp's Class 2 Water Treatment & Distribution Certification:**

2021006 S. Markwart: THAT Sheldon Kemp be authorized to enroll in ATAP Infrastructure's Class 2 Water Treatment & Water Distribution Course being held in-person in Regina, Saskatchewan on May 31<sup>st</sup> to June 4, 2021.

CARRIED.

Councillor Ron Holloway excused himself from the meeting at this time. (8:15 a.m.)

**Fidelity Bond for 2021:**

2021007 D. Francis: THAT SUMAssure's Certificate of Insurance for the Town of Broadview's Insurance Policy No.2020-150 for the period from December 31, 2020 to December 31, 2021 that includes \$500,000 coverage for "Employee Dishonesty Coverage" coverage to cover the requirements of section 113(3) of *The Municipalities Act* be acknowledged as presented.

CARRIED.

**Updated Emergency Response Plan for Town of Broadview and R.M. of Elcapo No.154:**

2021008 W. Bangsund: THAT the updated Emergency Plan for the Town of Broadview and R.M. of Elcapo No.154 as of January 1, 2021 be approved as circulated to each member of Council.

CARRIED.

**Town Not to be Responsible for Future Costs to Clean/Clear Sewerline to Lots 15-16, Blk 66, Plan 41 - 630 Morley Street:**

2021009 S. Markwart: THAT with it known to the Town of Broadview that the sewer service line to Lots 15-16, Block 66, Plan 41 - 630 Morley Street is sunk on the owner's property that the Town of Broadview inform the property owner that the Town will not be responsible for any future costs for this sewer service line to be cleaned and/or cleared until the property owner repairs this sewer service line on their property.

CARRIED.

**Sask Workers' Compensation Board - Optional Coverage for Elected Officials:**

2021010 W. Bangsund: THAT the Town of Broadview take \$72,800.00 in coverage on each member of Town Council under the Saskatchewan Workers' Compensation Board's Optional Personal Coverage for 2021.

CARRIED.

**Application to Government of Canada's - Canada Summer Jobs 2021 Program:**

2021011 D. Ottenbreit: THAT the Town of Broadview make application to the Government of Canada's Canada Summer Jobs 2021 Program for financial assistance to hire two (2) summer students for 14 weeks at the hourly rate of the Provincial Minimum Wage plus 10%.

CARRIED.

Councillor Jacob Louison entered the meeting at this time. (8:43 a.m.)

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**Community Rink Affordability Grant:**

2021012 W. Bangsund: THAT it be acknowledged that the Town of Broadview has registered both the Broadview Skating Rink and Broadview Curling Rink for the \$2,500 Community Rink Affordability Grant. CARRIED.

**B.R. Gaffney & Associates' Replacement Cost Appraisal on Community Centre, Skating Rink & Curling Rink:**

2021013 J. Louison: THAT B.R. Gaffney & Associates quote of \$2,300.00 plus GST to undertake and provide the Town of Broadview with a Replacement Cost New appraisal on the Skating Rink, Curling Rink & Community Centre be accepted by the Town of Broadview and that their services be retained to undertake these appraisals. CARRIED.

**Due to COVID-19 Broadview Skating Rink to Remain Closed:**

2021014 J. Louison: THAT with consideration to the COVID-19 Provincial Restrictions/Regulations and with the increasing number of positive COVID cases in the area that the Broadview Skating Rink remain closed. CARRIED.

**Dudley & Company's Engagement Letter and Audit Planning Letter for the Town's 2020 Audit:**

2021015 D. Francis: THAT both the Engagement Letter and the Audit Planning Letter as provided by Dudley & Company LLP Chartered Professional Accountants as the Town of Broadview's Auditors for the audit of the Financial Statements of the Town of Broadview for the year ending December 31, 2020 be approved as circulated and that these letters be signed by the Town of Broadview and returned to Dudley and Company LLP. CARRIED.

**Correspondence:**

2021016 W. Bangsund: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

2021017 D. Francis: THAT the list of accounts as presented to Council, being cheques No.18996 to No.19050 and with no EFTs, totalling \$130,167.34, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

**Title to Lots 1 & 2, Block 19, Plan AD2086 Acquired by Town Under the Tax Enforcement Act:**

2021018 J. Louison: THAT it be acknowledged that the Town of Broadview acquired title to Lots 01 & 02, Block 19, Plan AD2086 on December 31, 2020 under *The Tax Enforcement Act*. CARRIED.

**Authorization for Town of Broadview to Proceed Under the Tax Enforcement Act with Title Acquisition:**

2021019 W. Bangsund: THAT with the arrears of taxes and costs not being fully paid since Form G (Final/30 Day Notice) was deemed serve for Lot 10, Block 105, Plan AF805 that the Administrator be authorized and directed to proceed with title acquisition to this property. CARRIED.

**Councillors' Reports:**

2021020 J. Louison: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

**Adjourn:**

2021021 S. Markwart: THAT this meeting adjourn. (9:52 a.m.) CARRIED

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CHAIRPERSON

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ADMINISTRATOR - Mervin Schmidt