

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 17<sup>th</sup> DAY OF FEBRUARY 2021 IN THE BROADVIEW SENIORS HAPPY HOURS CLUB AT 620 MAIN STREET IN BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Colleen Umpherville

Councillors: Wes Bangsund, Ron Holloway, Shawn Markwart, Darren Ottenbreit, Jacob Louison and Daryl Francis.

Administrator: Mervin J. Schmidt

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:02 a.m..

**Agenda:**

2021022 J. Louison: THAT the Meeting Agenda be adopted as circulated.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

Ron Holloway stated that he would be in a Conflict of Interest in dealing with Holloway & Son's invoice in the List of Accounts for Approval, no other member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

**Minutes:**

2021023 D. Ottenbreit: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 20<sup>th</sup> day of January 2021 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2021024 W. Bangsund: THAT the Statement of Financial Activities - Condensed for the period ending January 31, 2021 be accepted as circulated.

CARRIED.

**B.R. Gaffney & Associates Replacement Cost and Actual Cash Value Appraisal-Community Centre, Skating & Curling Rinks:**

2021025 R. Holloway: THAT B. R. Gaffney & Associates' Replacement Cost and Actual Cash Value appraisal on the following referenced properties and respective values be acknowledged as circulated to all members of Council:

- Community Centre - Replacement Cost - \$1,627,000 & Actual Cash Value \$1,139,000.00;

- Skating Rink - Replacement Cost - \$3,506,000.00 & Actual Cash Value - \$1,753,000.00; and

- Curling Rink - Replacement Cost - \$1,454,000.00 & Actual Cash Value - \$727,000.00.

CARRIED.

**Insured Values-Community Centre, Skating & Curling Rinks Considering Appraised Replacement & Actual Cash Values:**

2021026 W. Bangsund: THAT with consideration to the appraised Replacement Cost and Actual Cash Values provided on the following referenced properties that the Town of Broadview's insured values on these properties remain as is being:

- Community Centre - \$1,623,177;

- Skating Rink - \$2,516,736; and

- Curling Rink - \$1,190,330.

CARRIED.

**2020 Year-end Transactions:**

2021027 R. Holloway: THAT it be acknowledged that for the year ended December 31, 2020 the following amounts were transferred to and from reserves leaving an Accumulated Surplus of \$187,760;

Transfer to Reserves

\$33,145.39 to Fire Dept. Reserves

\$2,787.78 to Cemetery Reserves

Transfer from Reserves

\$8,481.32 from Parks & Rec. Reserves

and that it be further acknowledged that the Utility Fund had a Surplus \$37,782.36 that was transferred to the General Fund reducing the internal debt from the Utility Fund to the General Fund to \$138,208. CARRIED.

**Tax Abatement - Transfer of Title to Lot 20, Blk 54, Plan OLD41 to Town of Broadview via Tax Enforcement Procedures:**

2021028 R. Holloway: THAT it be acknowledged that with title to Lot 20, Block 54, Plan OLD41 being voluntarily transferred to the Town of Broadview on July 07, 2020 resulting in this lot becoming tax exempt as of this date the title was transferred into the Town's name that the prorated portion of the 2020 tax levy from July 07, 2020 to December 31, 2020 were abated in the amount of \$573.46 (\$550.26 Municipal and \$23.20 School). CARRIED.

**Approval of Financial Statements for the Year Ended December 31, 2020:**

2021029 J. Louison: THAT the Town of Broadview's Financial Statements for the year ended December 31, 2020 as audited by Dudley & Company LLP who's opinion is that these financial statements present fairly, in all material respects, the financial position of the Town of Broadview as at December 31, 2020 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards be approved as circulated.

CARRIED.

**Approval of Management's Responsibility Letter & Management's Representation Letter for 2020 Financial Statements:**

2021030 D. Ottenbreit: THAT the Management's Responsibility Letter and the Management's Representation Letter with regards to the financial statements of the Town of Broadview for the period ended December 31, 2020 be approved as circulated and that authorization and direction be given for these letters to be signed and returned to Dudley & Company LLP.

CARRIED.

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**Closed Session on Investing in Canada Infrastructure Program's COVID-19 Resilience Infrastructure Stream:**

2021031 J. Louison: THAT this meeting move into a Closed Session to be presented with information on the Town's application to the Investing in Canada Infrastructure Program's COVID-19 Resilience Infrastructure Stream. CARRIED.  
In-camera session commenced at 7:38 a.m. and concluded at 7:52 a.m. with the following parties present:  
Mayor: Colleen Umpherville  
Councillors: Wes Bangsund, Ron Holloway, Shawn Markwart, Darren Ottenbreit and Jacob Louison.  
Administrator: Mervin J. Schmidt.

**Application to the Targeted Sector Support (TSS) Initiative's Regional Co-operation Stream:**

2021032 J. Louison: THAT the Town of Broadview submit an application to the Targeted Sector Support (TSS) Initiative's Regional Cooperation stream for project funding to engage a consult to assist the Town of Broadview, R.M. of Elcapo No.154 and Broadview & District Local Library Board in designing an appropriate building that could be used as a joint administration office for the two municipalities and to include space for the local library and a multi purpose room to strengthen the municipalities governance and administration capacity and promote regional cooperation. CARRIED.

**Town of Broadview to Continue Doing Custom Work for Taxpayers and/or Residents of the Town:**

2021033 S. Markwart: THAT the Town of Broadview continue doing custom work for the taxpayers and/or residents of the Town of Broadview. CARRIED.

**Town of Broadview's Custom Rates for Equipment, Trucks and Manpower:**

2021034 R. Holloway: THAT the Town of Broadview's rates for doing custom work with the Town's equipment, vehicles or Public Works staff be set as per the list attached hereto and forming a part of these Minutes. CARRIED.

**Town of Broadview to Continue Selling Materials to Taxpayers and/or Residents of the Town:**

2021035 W. Bangsund: THAT the Town of Broadview continue selling materials to taxpayers and/or residents of the Town of Broadview. CARRIED.

**Town of Broadview Rates for the Selling of Materials:**

2021036 D. Ottenbreit: THAT the Town of Broadview rates for selling materials to taxpayers and/or residents of the Town of Broadview be set at the Town's net cost for the respective material plus thirty percent plus delivery, with a copy of these rates to be attached hereto and forming a part of these Minutes. CARRIED.

**SaskAlert Program:**

2021037 R. Holloway: THAT the Town of Broadview be agreeable to participating jointly with the R.M. of Elcapo No.154 on the SaskAlert Program. CARRIED.

*Councillor Daryl Francis entered the meeting at this time. (8:36 a.m.)*

**Town's Appointee to the Southeast Regional Library Board of Trustees:**

2021038 J. Louison: THAT Emily Watson be appointed to be the Town of Broadview's appointee to the Southeast Regional Library Board of Trustees and that the 2020-2024 Appointed Committees be revised to reflect this. CARRIED.

**Bylaw No.2021-01 to Establish a Fee to Appeal Assessments:**

2021039 D. Ottenbreit: THAT Bylaw No.2021-01 being a bylaw to establish a fee to appeal assessments be read a first time. CARRIED.

2021040 S. Markwart: THAT Bylaw No.2021-01 be read a second time. CARRIED.

2021041 W. Bangsund: THAT Bylaw No.2021-01 be given three readings at this meeting. CARRIED UNANIMOUSLY.

2021042 R. Holloway: THAT Bylaw No.2021-01, being a bylaw to establish a fee to appeal assessments, be read a third time and be adopted. CARRIED.

**Authorization for Public Works Foreman and/or Assistant Foreman to Register for Saskatchewan Public Works Conference:**

2021043 W. Bangsund: THAT the Town's Public Works Foreman and/or the Town's Assistant Public Works Foreman be authorized to register and attend the Saskatchewan Public Works Association's 2021 Virtual Conference on February 23 - 26, 2021. CARRIED.

**Correspondence:**

2021044 J. Louison: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

*Ron Holloway stated his Conflict of Interest in dealing with Holloway & Son's invoice in the List of Accounts for Approval.*

2021045 D. Francis: THAT Holloway & Son's invoice #41813 in the amount of \$72.37 be approved for payment. CARRIED.

2021046 W. Bangsund: THAT the list of accounts as presented to Council, being cheques No.19051 to No.19093 and with no EFTs, totalling \$49,133.96, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

**Title to Lot 10, Block 105, Plan AF 805 Acquired by Town Under the Tax Enforcement Act:**

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2021047 J. Louison: THAT it be acknowledged that the Town of Broadview acquired title to Lot 10, Block 105, Plan AF 805 on January 26, 2021 under *The Tax Enforcement Act*. CARRIED.

***Councillors' Reports:***

2021048 W. Bangsund: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

***Adjourn:***

2021049 D. Francis: THAT this meeting adjourn. (9:17 a.m.) CARRIED

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt