

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 15<sup>th</sup> DAY OF DECEMBER 2021 IN THE LOBBY OF THE BROADVIEW SKATING RINK AT 251 SEVENTH AVENUE IN BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor Colleen Umpherville

Councillors: Daryl Francis, Ron Holloway, Wes Bangsund, Shawn Markwart, Jacob Louison and Darren Ottenbreit.

Administrator: Mervin J. Schmidt

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:04 a.m..

**Agenda:**

2021282 J. Louison: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

*Councillor Holloway stated that he would be in a Conflict of Interest in dealing with Holloway & Son's invoices in the List of Accounts for Approval, no other member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.*

**Minutes:**

2021283 D. Francis: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday, the 17<sup>th</sup> day of November 2021 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2021284 W. Bangsund: THAT the Statement of Financial Activities - Condensed for the period ending November 30, 2021 be accepted as circulated.

CARRIED.

**Public Works Foreman:** *Chris McRobbie (7:19 a.m. to 7:36 a.m.) went over his written monthly report that had been circulated to each member of Council, discussed issue with the fan going into the rad again on the NH TV6070 and possible ways to prevent this from occurring again and also wondered about the annual cleaning of sewer lines on the list the Town has and the difficulty they have in getting hold of property owners and suggested that it be left to the property owner to get hold of the Town when they wish to have this done, which Council indicated was acceptable.*

**Public Works Foreman to determine if a Local Mechanic Would Assist With Preventative Maintenance of Equipment:**

2021285 D. Francis: THAT the Public Works Foreman be authorized to see if there is a local mechanic that would be interested in assisting with the preventative maintenance of the Town's equipment.

CARRIED.

**Municipal Revenue Sharing Declaration of Eligibility:**

2021286 J. Louison: THAT the Council of the Town of Broadview confirms that the Town of Broadview meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting of Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed their Public Disclosure Statements, as required; and

That Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

**2022 Council Remuneration and Benefits:**

2021287 J. Louison: THAT Council's remuneration for 2022 remain unchanged from 2021 to be as follows:

<u>Annual Remuneration</u>	\$3,335.00 - Mayor and \$2,875.00 - Councillors
<u>Attendance of Out-of-Town Committee Meetings</u>	\$175.00 - Full Day and \$87.50 - Half Day or less.

CARRIED.

2021288 R. Holloway: THAT Council's Group Insurance Benefits for 2022 continue to be as follows:

SUMA Group Insurance Benefits (fully funded by Town of Broadview)

Group Life &	
Accidental Death, Disease & Dismemberment	- Plan C
Spouse Optional Life	- \$10,000 maximum
Child Optional Life	- \$5,000 per child
Extended Health	- Plan A
Dental Care	- Plan A
Vision Care	

CARRIED.

**Employees Hourly Rate of Pay for 2022:**

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2021289 D. Ottenbreit: THAT Chantelle Outhwaite as the Administrative Assistant be provided with a 2.5% increase in her hourly rate of pay as of December 26, 2021 with her rate of pay to be set out in the 2022 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

2021290 D. Ottenbreit: THAT all Public Works employees be provided with a 2.5% increase in their hourly rate of pay as of December 26, 2021 with their respective hourly rates of pay to be set out in the 2022 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

**Approval to Write-off Overpaid Utility Deposit Refunds:**

2021291 W. Bangsund: THAT approval be given to write-off the \$95.15 that was overpaid to David Allen Gonzalex and \$43.17 that was overpaid to Brig Judy for their utility deposit refunds due to a miscalculation by the Town. CARRIED.

**Approval to Eliminate Capital Trust Fund:**

2021292 D. Francis: THAT the necessary steps be taken to eliminate the Town of Broadview's \$90,000 Capital Trust Fund. CARRIED.

**Expired Offer to Purchase Lots 03-06, Block 17, Plan AD2086:**

2021293 D. Francis: THAT with the one year option to purchase Lots 03, 04, 05 & 06, Block 17, Plan AD2086 having expired in August 2021 that the Purchaser's deposit of \$350.00 to hold this option now be transferred to General Revenues with this property to once again be available for sale. CARRIED.

**Annual Boot Allowance for Public Works Employees:**

2021294 D. Francis: THAT commencing in 2022 that the Town of Broadview provide an annual boot allowance of up to \$100.00 per year per employee upon receipt of proof of purchase of a pair of boots that meets the requirements of the Occupation Health & Safety Regulations. CARRIED.

**Correspondence:**

**Federal Government to be Requested to Cover the Back Pay Portion of the New Contract with the RCMP:**

2021295 J. Louison: THAT the Town of Broadview send a letter to the Federal Government requesting that they cover the back pay portion of their recently signed contract with the RCMP. CARRIED.

**Membership in SUMA:**

2021296 D. Ottenbreit: THAT the Town of Broadview renew its membership in the Saskatchewan Urban Municipalities Association (SUMA) for 2022. CARRIED.

**Membership in the Federation of Canadian Municipalities:**

2021297 S. Markwart: THAT the Town of Broadview renew its membership in the Federation of Canadian Municipalities (FCM) for 2022 by paying the membership fee of \$252.66 plus GST. CARRIED.

**Authorization to Attend Saskatchewan Public Works Association 2022 Annual Conference:**

2021298 S. Markwart: THAT the Public Works Foreman or his designate be authorized to attend the Saskatchewan Public Works Association 2022 Annual Conference being held in Saskatoon, Saskatchewan from February 22<sup>nd</sup> to 24<sup>th</sup>, 2022. CARRIED.

**Public Works Foreman's Report for December 2021:**

2021299 D. Francis: THAT the Public Works Foreman's written report for December 2021 be accepted as circulated. CARRIED.

2021300 R. Holloway: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

2021301 D. Francis: THAT Holloway & Son's invoices totalling \$868.16 be approved for payment. CARRIED.

2021302 W. Bangsund: THAT the list of accounts as presented to Council, being cheques #19426 to #19476 and EFTs #180 to #199 totalling \$87,013.08 be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

2021303 J. Louison: THAT authorization be granted to pay any remaining 2021 accounts on or before December 31, 2021. CARRIED.

**Tax Abatement - Transfer of Title to Town of Broadview via Tax Enforcement Procedures:**

2021304 J. Louison: THAT with titles to Lots 39 & 40, Block 7, Plan AD2086 being acquired by the Town of Broadview through tax enforcement proceedings on July 26, 2021 resulting in the taxable assessment on these lots becoming exempt as of this date that the prorated portion of the 2021 tax levy from July 27, 2021 to December 31, 2021 be abated in the amount of \$526.87 (\$493.05 - municipal and \$33.82 School). CARRIED.

2021305 J. Louison: THAT with titles to Lots 17 & 18, Block 63, Plan OLD41 being acquired by the Town of Broadview through tax enforcement proceedings on October 13, 2021 resulting in the taxable assessment on these lots becoming exempt as of this date that the prorated portion of the 2021 tax levy from October 14, 2021 to December 31, 2021 be abated in the amount of \$250.55 (\$239.66 - municipal and \$10.89 School). CARRIED.

**Councillors' Reports:**

**Gift Card for Full-time Employees in Lieu of Christmas Social & Supper:**

2021306 D. Francis: THAT being that COVID-19 restricts the Town from having its annual Christmas Supper and Social that in lieu of this that each of the Town's full-time employees be provided with a \$50 gift card. CARRIED.

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2021307 J. Louison: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

***Adjourn:***

2021308 S. Markwart: THAT this meeting adjourn. (9:24 a.m.) CARRIED.

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt