

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 19th DAY OF JANUARY 2022 IN THE LOBBY OF THE BROADVIEW SKATING RINK AT 251 SEVENTH AVENUE IN BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Colleen Umpherville

Councillors: Wes Bangsund, Ron Holloway, Darren Ottenbreit, Jacob Louison and Daryl Francis.

Via Facetime - Councillor Shawn Markwart

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Umpherville called the meeting to order at 7:00 a.m..

Agenda::

2022001 W. Bangsund: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

Conflict of Interest in Matters on Agenda:

Councillor Holloway stated that he would be in a Conflict of Interest in dealing with Holloway & Son's invoices in the List of Accounts for Approval, no other member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

Minutes:

2022002 D. Francis: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 15th day of December 2021 be approved as circulated.

CARRIED.

Statement of Financial Activities:

2022003 J. Louison: THAT the Statement of Financial Activities - Detailed for the period ending December 31, 2021 be accepted as circulated.

CARRIED.

Public Works Foreman: *Chris McRobbie (7:45 a.m. to 7:58 a.m.) Mayor Umpherville informed Chris that Council has been updated on the meeting that the PW Committee had with Chris the day before the meeting, Chris reported that just before coming to the meeting a tie rod on the Toolcat had broke, it was mentioned that if the Toolcat is going to be down for a while Town might have to look at renting a skid steer during this time, Chris then went on to say that most of the past month was basically spent dealing with snow and then went over his report and mentioned that a lot of break downs had occurred and that the WTP was running good but on occasion the turbidity levels due rise for some reason, Chris was informed that the fire hydrants need to be blown out and discussion occurred with regards to amount of time employees are off and Colleen reinforced the need for good communications.*

Authorization for PW Foreman to Call in Seasonal Employee:

2022004 D. Ottenbreit: THAT the Public Works Foreman be authorized to call in the Town's seasonal employee from lay-off on a casual work basis when needed for snow removal or when one of the other PW employees may be off.

CARRIED.

Councillor Louison excused himself from the meeting at this time. (8:30 a.m.)

Fidelity Bond for 2022:

2022005 D. Francis: THAT SUMAssure's Memorandum of Insurance that confirms that the Town of Broadview has \$500,000 coverage for "Employee Dishonesty Coverage" in the Town of Broadview's Policy No. SUMAssure 2021-150 for the period from December 31, 2021 to December 31, 2022 to cover the requirements of section 113(3) of *The Municipalities Act* be acknowledged as circulated.

CARRIED.

Updated Emergency Response Plan for Town of Broadview and R.M. of Elcapo No.154:

2022006 D. Francis: THAT the updated Emergency Plan for the Town of Broadview and R.M. of Elcapo No.154 as of January 1, 2022 be approved as circulated to each member of Council.

CARRIED.

Sask Workers' Compensation Board - Optional Coverage for Elected Officials:

2022007 R. Holloway: THAT the Town of Broadview continue to provide \$72,800.00 in coverage on each member of Town Council under the Saskatchewan Workers' Compensation Board's Optional Personal Coverage for 2022.

CARRIED.

Application to Government of Canada's - Canada Summer Jobs 2022 Program:

2022008 W. Bangsund: THAT the Town of Broadview make application to the Government of Canada's Canada Summer Jobs 2022 Program for financial assistance to hire two (2) summer students one for 15 weeks or 600 and the other one for 10 weeks or 400 hours at the hourly rate of the Provincial Minimum Wage plus 10% for new employees and the Provincial Minimum Wage plus 15% for returning employees.

CARRIED.

Dudley & Company's Engagement Letter and Audit Planning Letter for the Town's 2021 Audit:

2022009 D. Francis: THAT both the Engagement Letter and the Audit Planning Letter as provided by Dudley & Company LLP Chartered Professional Accountants as the Town of Broadview's Auditors for the audit of the Financial Statements of the Town of Broadview for the year ending December 31, 2021 be approved as circulated and that these letters be signed by the Town of Broadview and returned to Dudley and Company LLP.

CARRIED.

Councillor Markwart excused himself from the meeting at this time. (9:23 a.m.)

Change Time for April & May 2022 Regular Meetings:

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2022010 D. Ottenbreit: THAT the April 2022 and May 2022 Regular meetings be changed to be held on the 3rd Wednesday of each month at 7:00 p.m. instead of 7:00 a.m.. CARRIED.

Correspondence:

Public Works Foreman's Report to January 17, 2022:

2022011 W. Bangsund: THAT the Public Works Foreman's written report to January 17, 2022 be accepted as circulated. CARRIED.

2022012 W. Bangsund: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

Accounts:

2022013 D. Ottenbreit: THAT the list of accounts as presented to Council, being cheques No.19477 to No.19504 and EFTs #200 to #230 totalling \$155,121.66, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

Authorization for Town of Broadview to Proceed Under the Tax Enforcement Act with Title Acquisition:

2022014 R. Holloway: THAT with the arrears of taxes and costs not being fully paid since Form G (Final/30 Day Notice) was deemed serve for Lot 2, Block 100, Plan AF805 that the Administrator be authorized and directed to proceed with title acquisition to this property. CARRIED.

Councillors' Reports:

2022015 R. Holloway: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2022016 W. Bangsund: THAT this meeting adjourn. (9:52 a.m.) CARRIED

CHAIRPERSON

ADMINISTRATOR - Mervin Schmidt