

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW CALLED TO DEAL WITH THE APRIL 2022 AFFAIRS OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 27<sup>th</sup> DAY OF APRIL 2022 IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION OFFICE AT 524 MAIN STREET IN BROADVIEW, SASKATCHEWAN.**

*This Special Council Meeting was called in accordance with section 123(1) of The Municipalities Act and all members of Council were given notice of this meeting in accordance with section 123(2) of The Municipalities Act.*

**Present:**

Mayor: Colleen Umpherville

Councillors: Darren Ottenbreit, Wes Bangsund, Ron Holloway and Shawn Markwart.

Administrator: Mervin J. Schmidt

**Absent:** Councillors: Daryl Francis & Jacob Louison.

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:03 p.m..

**Agenda:**

2022061 D. Ottenbreit: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

*Councillor Holloway stated that he would be in a Conflict of Interest in dealing with Holloway & Son's invoice in the List of Accounts for Approval, no other member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.*

**Minutes:**

2022062 S. Markwart: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 23<sup>rd</sup> day of March 2022 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2022063 R. Holloway: THAT the Statement of Financial Activities - Detailed for the period ending March 31, 2022 be accepted as circulated.

CARRIED.

**Scantron's Proposal for the On-line Cleaning & Inspection Services of Town's Two Concrete Reservoirs:**

2022064 S. Markwart: THAT Scantron Robotics Inc.'s proposal for the on-line cleaning & inspection of the Town of Broadview's two concrete potable water reservoirs be accepted and that their services be engaged to undertake this work at an estimated cost between \$10,000 to \$14,000 plus applicable taxes.

CARRIED.

**Bowman Bryant Offered and Has Accepted Position of Public Works Foreman:**

2022065 D. Ottenbreit: THAT it be acknowledge that Bowman Bryant was offered and has accepted the position of the Town of Broadview's full time Public Works Foreman at the hourly rate of \$30.00 per hour to commence in this position on Monday, May 02, 2022 on the understanding that:

1. There will be a thirteen (13) week probationary period to commence on his first day of work;
2. Bowman was offered and has agreed to being mentored by the Town of Broadview's present Assistant Public Works Foreman for up to a year;
3. In addition to Bowman's hourly rate of pay Bowman is eligible for overtime which he may choose to take in pay or banked time;
4. Bowman understands and has agreed to taking the required water and wastewater courses to become fully certified as a Class 2 Water Treatment and Distribution Operator and a Class 1 Wastewater Collection and Treatment Operator and he will be eligible for incremental pay increases of \$1.00 per hour for each Water and Wastewater Certification that he obtains that is required by the Town of Broadview; and
5. That Bowman has informed Council and Council is agreeable to Bowman taking time off, whether it be his holidays or any banked time, when it is required during seeding and harvest to assist with their farming operations.

CARRIED.

**Increased Compensation for Assistant Public Works Foreman During Time Mentoring New Public Works Foreman:**

2022066 W. Bangsund: THAT the Assistant Public Works Foreman's wage be increased by \$3.00 per hour during the time he is mentoring the Town's New Public Works Foreman commencing on the new Public Works Foreman's first day of work and continuing for up to one year.

CARRIED.

**New Joint Use Administration Facility (JAF) - Project Plan & Project Governance Plan:**

2022067 R. Holloway: THAT the Town of Broadview (Town) approve of Colliers Project Leaders' Project Plan for the New Joint Administration Facility (JAF) as was circulated to each member of Council.

CARRIED.

2022068 D. Ottenbreit: THAT the Town of Broadview (Town) approve of Colliers Project Leaders' Project Governance Plan for the New Joint Administration Facility (JAF) as was circulated to each member of Council.

CARRIED.

**Updating Town of Broadview's Logo:**

2022069 S. Markwart: THAT the Town of Broadview move forward with giving consideration to updating the Town of Broadview's logo by having a competition inviting suggestion for a new logo and offering a \$100 cash prize to the person who's proposed logo is the selected new logo.

CARRIED.

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**Application to Government of Canada's - Canada Summer Jobs 2022 Program:**

2022070 W. Bangsund: THAT it be acknowledged that the Town of Broadview's application to the Government of Canada's Canada Summer Jobs 2022 Program for financial assistance to hire two (2) summer employees was approved for funding for one position to start on May 25, 2022 for seven (7) forty (40) hour weeks at the hourly rate of \$13.00 per hour and another position to start on June 27, 2022 for seven (7) forty (40) hour weeks at the hourly rate of \$13.58 per hour with the funding level to be \$5.91 per hour for each hour worked by the Summer Employee up to a maximum of 280 hours per Summer Employee. CARRIED.

**Proposal with Cost for Asbestos Assessment on Lot 02, Block 76, Plan OLD41 - 333 Morley Street a Tax Title Property:**

2022071 D. Ottenbreit: THAT the Town of Broadview agree to share proportionally with the R.M. of Elcapo No.154 the cost for Bersch Consulting to come to the Town of Broadview and undertake an asbestos survey on the Town's Tax Title Property at 333 Morley Street and the R.M.'s old municipal office. CARRIED.

**Engaging Acme Environmental Services Inc. to Clean and Camera This Year's Rotation of the Sanitary Sewer Lines:**

2022072 D. Ottenbreit: THAT the Town of Broadview not sign the 3 year contract provided by Municipal Sewer Maintenance Ltd. for the cleaning of the sanitary sewer lines in Town and instead engage the services of Acme Environmental Services Inc. for a day to come out and clean the section of the sanitary sewer lines in Town that are up for cleaning at the hourly rate of \$375/hr from the time they leave their shop in Regina until they return to the shop and to also have Acme Environmental Services Inc. camera these same sanitary sewer lines that they clean at the hourly rate of \$265/hr. CARRIED.

**Withdraw of Offer to Purchase Lots 11-16, Block 39, Plan OLD41:**

2022073 W. Bangsund: THAT it be acknowledged that due to high cost of materials, fuel and other uncontrolled expenses Jambr Industries and Repsch Agri Parts have withdrawn their offer to purchase Lots 11-16, Block 39, Plan OLD41 CARRIED.

**Offer to Purchase Lots 3, 4 & 5, Block 36, Plan OLD41:**

2022074 R. Holloway: THAT Adam Roy Crosson's offer to purchase Lots 3, 4 & 5, Block 36, Plan OLD41 for \$50 per frontage foot for a total of \$7,500.00 that is in accordance with the Town of Broadview policy to sell vacant lots be accepted and that upon receipt of this amount that the Administrator arrange for the transfer of title to these lots into the name of Adam Roy Crosson having title to the adjacent lots. CARRIED.

**Board and Committee Appointments:**

**Certificate of Appointment of Additional Licensed Building Official:**

2022075 S. Markwart: THAT in accordance with the service agreement with Professional Building Inspections, Inc. that the Town of Broadview hereby resolves to issue a Certificate of Appointment for Amanda Kaufmann, a Licensed Building Official who is a resident of the Province of Saskatchewan and that the Administrator be authorized to duly complete the respective Certificate of Appointment on the Town of Broadview's behalf. CARRIED.

2022076 S. Markwart: THAT the appointments to the various Committees of the Town of Broadview be made in accordance with the 2022-2024 list of Appointed Committees as attached hereto and forming a part of these Minutes. CARRIED.

**Broadview & District Community Centre - Door, Sound System & Day Use Agreement:**

**Continuous Humming Coming from Speaker in Community Centre:**

2022077 R. Holloway: THAT arrangements be made to have Inland Audio & Visual come out and check out the sound system that they installed in the Broadview & District Community Centre to resolve the issue of the one speaker having a continuous hum coming from it with the cost of the service call to be \$795 plus applicable taxes. CARRIED.

**Day Use Agreement for Community Centre for Provincial Court:**

2022078 W. Bangsund: THAT authorization and direction be given for the Town of Broadview to execute the Ministry of SaskBuilds and Procurement's Day Use Agreement - Town of Broadview - Community Centre - Court Facility that grants the Ministry of SaskBuilds and Procurement the right to the use of the community centre for Provincial Court for the sum of two hundred, forty dollars (\$240.00) for each day used or for when cancellation of the booked use of the facility is less than 24 hours. CARRIED.

**Change of Date for May 2022 Regular Meetings:**

2022079 W. Bangsund: THAT the May 2022 Regular meeting be changed to be held on Wednesday, May 25, 2022 at 7:00 a.m.. CARRIED.

**Offer for Metal Utility Shed on Tax Title Property - 134 Qu'Appelle Road:**

2022080 D. Ottenbreit: THAT Ken Keller's offer of \$75.00 for the smallest metal shed on 134 Qu'Appelle Road be accepted on the condition that it is sold "As is and where its at" so Ken Keller will be responsible for moving the shed and disposing of any and all items in the shed. CARRIED.

**Correspondence:**

2022081 W. Bangsund: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

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2022082 D. Ottenbreit: THAT the list of accounts as presented to Council, being cheques No.19549 to No.19571 and EFTs #286 to #309 totalling \$69,695.77, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

**Advertising for Sale by Tender Property Obtained Through Tax Enforcement:**

2022083 S. Markwart: THAT the following properties that the Town of Broadview has obtained title to through tax enforcement be advertised for sale by tender with a reserve bid to be placed on the property equal to what the outstanding taxes, tax arrears and tax enforcement costs are against the respective property:

1. Lot 07, Block 86, Plan D2167 915 Main Street;
2. Lot 01, Block 100, Plan AF805 298 Eighth Avenue;
3. Lots 1, 2, 3 & 4, Block 38, Plan OLD41 219 Sixth Avenue;
4. Lots 17 & 18, Block 63, Plan OLD41 332 Morley Street;
5. Lot 1, Block 75, Plan OLD41 299 Fifth Avenue;
6. Lot 4, Block 75, Plan OLD41 419 Morley Street; and
7. Lots 39 & 40, Block 7, Plan AD2086 335 Fourth Avenue. CARRIED.

**Councillors' Reports:**

2022084 S. Markwart: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

**Adjourn:**

2022085 S. Markwart: THAT this meeting adjourn. (10:25 p.m.) CARRIED.

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt