

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 20<sup>th</sup> DAY OF JULY 2022 IN THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION OFFICE AT 524 MAIN STREET IN BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Colleen Umpherville

Councillors: Jacob Louison, Darren Ottenbreit, Wes Bangsund, Ron Holloway and Shawn Markwart.

Administrator: Mervin J. Schmidt

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:00 a.m..

**Agenda:**

2022132 D. Ottenbreit: THAT the Meeting Agenda be adopted as circulated and added too.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

Councillor Holloway stated that he would be in a Conflict of Interest in dealing with Holloway & Son's invoice in the List of Accounts for Approval, no other member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

**Minutes:**

2022133 R. Holloway: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 15<sup>th</sup> day of June 2022 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2022134 W. Bangsund: THAT the Statement of Financial Activities - Detailed for the period ending June 30, 2022 be accepted as circulated.

CARRIED.

**Quotation for the Supply and Installation of a New Potable Water Hatch for Old Reservoir:**

2022135 W. Bangsund: THAT Municipal Utilities's quotation of \$7,680 for the supply and installation of a new Potable Water Hatch for the Town's old potable water reservoir be accepted and that their services be engaged to undertake these works.

CARRIED.

**Hiring of Summer Employees:**

2022136 J. Louison: THAT it be acknowledged that Kenneth Natanauan was hired and started work on June 29, 2022 as a Summer Employee at the hourly rate of pay of \$13.58 per hour.

CARRIED.

2022137 J. Louison: THAT it be acknowledged that Emily Quibell was hired and started work on July 04, 2022 as a Summer Employee at the hourly rate of pay of \$13.58 per hour.

CARRIED.

**Architect Award for Architect Services for the Joint-Use Administration Facility Project:**

2022138 D. Ottenbreit: THAT the Town of Broadview acknowledge and approve that the evaluation process of the five (5) proposals received in response to the Request for Proposals for Architectural Services for the BRM154 JAF project that was posted on SaskTenders resulted in all the evaluations that were completed giving the same proponent the highest score and that with consideration to this and the terms of the ICIP agreement that SEPW Architecture Inc. was the successful proponent to provide the Architectural Services for the JAF project.

CARRIED.

**Public Works Foreman:** Bowman Bryant (7:25 a.m. to 8:20 a.m.) Mayor Umpherville mentioned the need for the excavated hole on the 200 Block of Morley Street to be tidied up, an issue with gravel on the sidewalks N. & W. of the corner of Main Street and 6<sup>th</sup> Ave. and inquired how he was finding things going with the Public Works staff, Councillor Bangsund mentioned the need to clean the eave troughs on the library building, Mayor Umpherville inquired how the clean-up was going from the wind storm and Bowman taking the Powered Mobile Equipment course, Bowman then informed Council of his concern with the roof on the lobby of the skating rink and stated he felt a peaked roof would be the resolve to the issues with this roof, that a roof was needed on the old water treatment plant building and that he wondered if a side by side ATV would be a better way than the Toolcat for PW staff to be moving around Town, this led to a discussion and the need for the Town to determine the present and future needs of equipment for the Town's PW and a replacement plan for the present equipment through discussions and input from both Council and Public Works staff sitting down and developing such a plan.

Councillor Ottenbreit had excused himself from the meeting at 7:55 a.m..

Councillor Markwart excused himself from the meeting at this time. (8:20 a.m.)

Councillor Ottenbreit re-entered the meeting at this time. (8:41 a.m.)

**Permanent Public Transit Program - Active Transportation Fund Agreement to Develop Plan For Linking Pathway:**

2022139 D. Ottenbreit: THAT with the Town of Broadview being in agreement to the terms and conditions of the Canada - Town of Broadview Permanent Public Transit Program - Active Transportation Fund Grant Agreement for Linking Pathway - Memory Park to Museum to Wildlife Lands between HER MAJESTY THE QUEEN IN RIGHT OF CANADA as represented by the Minister of Infrastructure and Communities referred to as the Minister of Intergovernmental Affairs, Infrastructure and Communities ("Canada") and the Town of Broadview in the Province of Saskatchewan ("Municipality") for Landscape Architectural services to be undertaken for the three community spaces in Broadview, Saskatchewan to develop a Master Plan incorporating and connecting each of the three spaces together within an appropriate pathway from community consultation that the Administrator be authorized and directed to have this agreement duly complete on the Town of Broadview's behalf and returned to Canada.

CARRIED.

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**Acknowledge Sale of Grapple Fork Assembly for NH TV6070 Tractor:**

2022140 D. Ottenbreit: THAT it be acknowledged that the Public Works Foreman arranged for the sale of the grapple fork assembly for the New Holland TV6070 tractor for \$14,000.00. CARRIED.

**By-election to Fill Vacant Office of Councillor:**

2022141 J. Louison: THAT for the 2022 By-election that the Broadview & District Library be the polling place for all of the Town of Broadview. CARRIED.

2022142 J. Louison: THAT Mervin J. Schmidt be appointed the Returning Officer for the 2022 By-election. CARRIED.

2022143 J. Louison: THAT the remuneration to be paid to election officials for the 2022 By-election be set as follows:  
- no additional remuneration for the Administrator serving as an election official;  
- the hourly rate of pay for the Administrative Assistant when serving as an election official or \$300.00 for election day; and  
- \$150.00 per day for training and \$300.00 for election day for any other person serving as an election official. CARRIED.

2022144 W. Bangsund: THAT the Returning Officer be directed to establish an advance poll for the 2022 By-election on Friday, October 14, 2022 from 2:00 p.m. to 5:00 p.m.. CARRIED.

**Proposed Residential Subdivision of Lot 18, Block 86, Plan D2167, NE-26-16-05-W2:**

2022145 R. Holloway: THAT with the Town of Broadview being unaware of any land use in the vicinity that would be incompatible with the intended subdivision of Lot 18, Block 86, Plan D2167 in the NE-26-16-05-W2M for a residential subdivision or being unaware of any site conditions that make the land unsuitable for the intended use and being unaware of any of the Town's facilities that would be affected by the proposed subdivision that this proposed subdivision by Gwen Meredith Kada be conditionally approved, subject to the subdivided portions of these lots being consolidated with the adjacent lots and the owners' of the newly consolidated lots acknowledging and committing that they shall make an application for a Development and/or Building Permit before undertaking any works on these lands. CARRIED.

**Acknowledge Issue of Development and Building Permits for Addition to Residential Dwelling:**

2022146 J. Louison: THAT it be acknowledged that both a Development Permit and a Building Permit has been issued for a 14' x 13' storage shed to be attached to the existing garage on Lots 11 & 12, Block 83, Plan C1852 - 906 Main Street. CARRIED.

**Inquiry to Use Old Highway No.1 for Spray Planes:**

2022147 W. Bangsund: THAT the Town of Broadview deny any request for spray planes to use the old #1 Highway within the Town limits as their runway. CARRIED.

**Correspondence:**

2022148 W. Bangsund: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

**Champion Commercial Products' Invoices to be Withdrawn from List of Accounts Approved for Payment:**

2022149 R. Holloway: THAT the two invoices of Champion Commercial Products totalling \$2,036.41 for cable ties be withdrawn from the List of Accounts Approved for Payment. CARRIED.

2022150 J. Louison: THAT the list of accounts as presented to Council, being cheques No.19646 to No.19673 and EFTs #355 to #383 totaling \$211,747.95, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

**Councillors' Reports:**

**Town of Broadview to Provide Broadview Blooms Together with a Tank of Gas for Truck to Water Flowers:**

2022151 J. Louison: THAT the Town of Broadview provide the Broadview Blooms Together Group with a tank of gas for the truck they are using to water the flowers on Main Street in Town. CARRIED.

2022152 D. Ottenbreit: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

**Adjourn:**

2022153 J. Louison: THAT this meeting adjourn. (9:54 a.m.) CARRIED.

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt