

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 16<sup>th</sup> DAY OF DECEMBER 2020 IN THE BROADVIEW SENIORS HAPPY HOURS CLUB AT 620 MAIN STREET IN BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Colleen Umpherville

Councillors: Wes Bangsund, Ron Holloway, Shawn Markwart, Darren Ottenbreit and Daryl Francis.

Administrator: Mervin J. Schmidt

**Absent:** Councillor: Jacob Louison

**Call to Order:**

A quorum being present Mayor Umpherville called the meeting to order at 7:03 a.m..

**Agenda:**

2020217 R. Holloway: THAT the Meeting Agenda be adopted as circulated.

CARRIED.

**Conflict of Interest in Matters on Agenda:**

No member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

**Minutes:**

2020218 W. Bangsund: THAT the Minutes of the First Meeting of the Council of the Town of Broadview held Wednesday the 18<sup>th</sup> day of November 2020 be approved as circulated.

CARRIED.

**Statement of Financial Activities:**

2020219 D. Ottenbreit: THAT the Statement of Financial Activities - Condensed for the period ending November 30, 2020 be accepted as circulated.

CARRIED.

**Aon's Risk Control Report and Recommendations on Broadview Skating Rink to be Tabled:**

2020220 D. Francis: THAT Aon's Risk Control Report and Recommendations be tabled and that this item be removed from the meeting agenda.

CARRIED.

**Proposed Contract Zone for Proposed Development of Motel on Lot 13, Blk 105, Plan AF805:**

2020221 R. Holloway: THAT the Town's Planning Consultant's recommendation that the only way to accommodate the proposed development of a motel on Lot 13, Block 105, Plan AF805 would be to rezone both Lot 12 & Lot 13, Block 105, Plan AF805 to a contract zone for a Hotel/motel and Restaurant be accepted subject to the Planning Consultant agreeing to work with the developer and the Town of Broadview on this and the developer being responsible for all associated costs to rezone these lots to a contract zone and that a \$2,500 deposit be required from the developer to cover these associated costs for proposing to rezone these lots, with the developer to also to be informed that should these lots be rezoned into a contract zone another deposit would be required through a Servicing Agreement to cover all associated costs to provide water & sewer services to Lot 13, Block 105, Plan AF805. CARRIED.

**Revised Municipal Employee Code of Conduct Policy:**

2020222 R. Holloway: THAT the Town of Broadview's revised Municipal Employee Code of Conduct policy as circulated to each member of Council be adopted with a copy of this policy to be attached hereto and form a part of these Minutes.

CARRIED.

**Delegation:** Denny Edwards and David Bettschen representing the Broadview Health Foundation (8:01 a.m. to 8:29 a.m.) Updated Town Council on status of Broadview Hospital and that Trent Truscott with SHA wants local representatives to meet with the new manager, updated Town Council on the status of CLXTs at Broadview Hospital and that the Broadview Health Foundation does not have the financial means to maintain housing incentives for CLXTs and will need Municipalities and First Nations to provide the Foundation with an annual grant/donation for this to continue. Denny also stated he would like to see a member of Town Council on the Broadview & District Health Foundation.

**Closed Session as Requested by Delegation:**

2020223 D. Francis: THAT this meeting move into a Closed Session as requested by a delegation that wishes to be heard in a confidential manner by Council.

CARRIED.

In-camera session commenced at 8:30 a.m. and concluded at 8:50 a.m. with the following parties present:

Mayor: Colleen Umpherville

Councillors: Wes Bangsund, Ron Holloway, Shawn Markwart, Darren Ottenbreit and Daryl Francis.

Administrator: Mervin J. Schmidt

Jason Schenn - Borderland Coop GM. via video conference call.

**Municipal Revenue Sharing Declaration of Eligibility:**

2020224 W. Bangsund: THAT the Council of the Town of Broadview confirms that the Town of Broadview meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting of Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;

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- Adoption of Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed their Public Disclosure Statements, as required; and
- That Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.

**2021 Council Remuneration and Benefits:**

2020225 R. Holloway: THAT Council's remuneration for 2021 remain unchanged from 2020 to be as follows:

<u>Annual Remuneration</u>	\$3,335.00 - Mayor and \$2,875.00 - Councillors
<u>Attendance of Out-of-Town Committee Meetings</u>	\$175.00 - Full Day and \$87.50 - Half Day or less.

CARRIED.

2020226 R. Holloway: THAT Council's Group Insurance Benefits for 2021 continue to be as follows:

SUMA Group Insurance Benefits (fully funded by Town of Broadview)

Group Life & Accidental Death, Disease & Dismemberment	- Plan C
Spouse Optional Life	- \$10,000 maximum
Child Optional Life	- \$5,000 per child
Extended Health	- Plan A
Dental Care	- Plan A
Vision Care	

CARRIED.

**Administrator's Salary for 2021:**

2020227 D. Ottenbreit: THAT the Administrator serving as the Joint-Administrator for the Town of Broadview and the RM of Elcapo No.154 salary be set and remain as agreed to for 2021, 2022 & 2023 from the Town of Broadview with his actual salary from the Town of Broadview to be as set out in the 2021 Schedule of Salaries, Wages and Benefits as attached hereto and forming part of the Minutes with his short-term & extended health and dental benefits to be paid for by the municipalities. CARRIED.

2020228 R. Holloway: THAT due to the amount of accumulated vacation days that Mervin Schmidt has that his vacation time be paid to him with each pay period to reduce his accumulated vacation days. CARRIED.

**Employees Hourly Rate of Pay for 2021:**

2020229 W. Bangsund: THAT Chantelle Outhwaite as the Administrative Assistant wage be increased as recommended by the R.M. of Elcapo No.154 as of December 27, 2020 with her hourly rate of pay to be set out in the 2021 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

2020230 W. Bangsund: THAT all permanent Public Works employees be provided with a 1.0% increase in their hourly rate of pay as of December 27, 2020 with their respective hourly rates of pay to be set out in the 2021 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

**SUMA's 2021 Virtual Annual Convention:**

2020231 W. Bangsund: THAT all members of Council and the Administrator be authorized to attend SUMA's 2021 Virtual Annual Convention from February 7<sup>th</sup> to February 10<sup>th</sup>, 2021, with Mayor Colleen Umpherville and Councillor Daryl Francis to be the Town of Broadview's two voting delegates. CARRIED.

**Offer to Purchase Lot B, Block 47, Plan 78R17608:**

2020232 D. Ottenbreit: THAT Tom King's offer to purchase Lot B, Block 47, Plan 78R17608 for \$5,838.00 be accepted and that upon receipt of this amount that the Administrator arrange for the transfer of title to this lot to Tom King in "as is condition" and that the Town of Broadview not be prepared to provide a Property Condition Disclosure Statement or a Municipal Compliance Report unless Tom King is prepared to cover the associated costs to provide such documents through a deposit. CARRIED.

**Fire Dispatch Services Agreement with Saskatchewan Public Safety Agency:**

2020233 D. Francis: THAT the Saskatchewan Public Safety Agency Fire Dispatch Services Agreement be approved and that authorization be given for this Agreement to be signed by a designated official of the Town of Broadview and returned to the Saskatchewan Public Safety Agency. CARRIED.

**Correspondence:**

**Membership in the Federation of Canadian Municipalities:**

2020234 S. Markwart: THAT the Town of Broadview renew its membership in the Federation of Canadian Municipalities for 2021 by paying the membership fee of \$238.85 plus GST. CARRIED.

**Membership in Municipalities of Saskatchewan:**

2020235 W. Bangsund: THAT the Town of Broadview renew its membership in the Municipalities of Saskatchewan for 2021. CARRIED.

2020236 S. Markwart: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

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**Accounts:**

- 2020237 W. Bangsund: THAT the list of accounts as presented to Council, being cheques No.18919 to No.18995 with no EFTs payments, totalling \$93,481.89, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.
- 2020238 D. Francis: THAT authorization be granted to pay any remaining 2020 accounts on or before December 31, 2020. CARRIED.

**Councillors' Reports:**

**Authorization to Used Municipal Equipment and Zamboni to Maintain Outside Ice Surface:**

- 2020239 D. Francis: THAT authorization be given to use the Town's municipal equipment and zamboni to maintain the outside ice surface. CARRIED.

**Gift Card for Full-time Employees in Lieu of Christmas Social & Supper:**

- 2020240 D. Francis: THAT being that COVID-19 restricts the Town from having its annual Christmas Supper and Social that in lieu of this that each of the Town's full-time employees be provided with a \$100 gift card. CARRIED.

**Authorization to Install 2 Inch Waterline to Curling Rink:**

- 2020241 S. Markwart: THAT the Broadview Curling Rink Club be authorized to install a two inch waterline from the Town's watermain to the curling rink with the Town's public works staff to install the waterline with materials provided by the Curling Club. CARRIED.
- 2020242 W. Bangsund: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

**Adjourn:**

- 2020243 D. Ottenbreit: THAT this meeting adjourn. (11:00 a.m.) CARRIED.

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt