

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 20th DAY OF JUNE 2018 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Andrea Johnson, Lori Stephan, Terry FitzGerald, Wesley Bangsund, Darren Ottenbreit and Beverley Galbraith

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

Agenda:

2018118 A. Johnson: THAT the Meeting Agenda be adopted as circulated. CARRIED.

Minutes:

2018119 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 23rd day of May, 2018 be approved as circulated. CARRIED.

Statement of Financial Activities:

2018120 T. FitzGerald: THAT the Statement of Financial Activities for the period ending May 31, 2018 be accepted as circulated. CARRIED.

Authorization to Pay Pro-Tec Invoices to Settle Up Insurance Claim:

2018121 D. Ottenbreit: THAT authorization be given to pay Pro-Tec's invoices for replacing the damaged equipment in the Water Treatment Plan so that these invoices can be forwarded to Crawford Adjusters as quickly as possible to finalize the insurance claim involving the equipment damaged in the water treatment plant by a power surge. CARRIED.

2017 Financial Statements not Received Due to Administrator's Misunderstanding:

2018122 B. Galbraith: THAT further to motion No.2018092 that it be acknowledged that it was a misunderstanding by the Administrator being the reason why the 2017 Financial Statements were not previously presented to Town Council as the 2017 Financial Statement had been received from Colin Wirth with Dudley & Company on March 3, 2018. CARRIED.

2017 Year-end Transactions:

2018123 L. Stephan: THAT it be acknowledged that for the year ended December 31, 2017 the following amounts were transferred to and from reserves leaving an Accumulated Surplus of \$233,874.32:

Transfer from Reserves

\$12,693.27 from Fire Dept. Reserves

Transfer to Reserves

\$9,906.00 to Rec. & Cult. Reserves

\$2,179.94 to Cemetery Reserves

\$60,000 to General Reserves-Future Land Devel.

\$500.00 to General Reserves-Future Celebrations

Utility Fund Deficit of \$5,684.89 was paid by the General Fund increasing the internal debt from Utility Fund to General Fund to \$34,529.51. CARRIED.

Financial Statements for the Year Ended December 31, 2017:

2018124 T. FitzGerald: THAT the Town of Broadview's Financial Statements for the year ended December 31, 2017 as audited by Dudley & Company LLP who's opinion is that these financial statements present fairly, in all material respects, the financial position of the Town of Broadview as at December 31, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards be approved and authorization and direction be given for the Management Responsibility and Management Representation Letters to be signed and returned to Dudley & Company LLP. CARRIED.

Authorization to Hire Person if no Suitable Summer Students Apply:

2018125 B. Galbraith: THAT should the Town of Broadview not receive any suitable applications to fill the Summer Student positions that the Public Works Foreman be authorized to hire any suitable person for the months of July and August, 2018 at the hourly rate of \$12.50 per hour. CARRIED.

324 Morley Street Untidy and Unsightly:

2018126 L. Stephan: That a letter be sent to the property owners of 324 Morley Street informing them that while the Town appreciates the effort they have been made to date to remove some of the items from their property that is the cause of the property being deemed an untidy and unsightly property that the Town still requires that the majority of the remaining items on this property must also be removed before Town Council's next meeting on July 18, 2018 otherwise consideration will need to be given to serving an Untidy/Unsightly Order upon them and/or disconnecting the Town's water service to this property until such a time that the property is returned to a neat and tidy condition. CARRIED.

Delegation: Bill Larter (7:25 a.m. to 7:32 a.m.) informing Town Council that the dust from Rideau Street affects his property at 609 Rideau Street and asking Town Council to reconsider the Town's decision not to provide dust on Rideau Street in front of his property.

Dust Control to be Applied to Rideau Street on a Trial Basis:

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2018127 L. Stephan: THAT on a one-year trial basis that the Town of Broadview offer to share on a 50/50 basis with the property owner the cost to apply dust suppressant on Rideau Street in from of 609 Rideau Street as requested by the property owner.
CARRIED.

Repayment of Lump Sum Due Term Loan to Finance Capital Expenditures for the New Wastewater Pump Station:

2018128 A. Johnson: THAT it be acknowledged that the one hundred thousand dollars (\$100,000.00) borrowed from the Affinity Credit Union to be used to cover part of the capital expenditures for the Town of Broadview's new Wastewater Pump Station by way of a lump sum due term loan was repaid in full on June 14, 2018.
CARRIED.

Offer to Purchase Lots 2 & 3, Block 102, Plan AF805:

2018129 W. Bangsund THAT the Town of Broadview stand by its present policy to sell vacant lots in Town for a minimum of \$50.00 per frontage foot and based on this that the offer of \$4,000 to purchase Lots 2 & 3, Block 102, Plan AF805 be rejected.
CARRIED.

Cost to Install Manhole & Tie into Mains for Lots 1-6, Block 83, Plan C1852:

Administrator Mervin Schmidt feeling he maybe in a possible Conflict of Interest on this matter excused himself from Council Chambers at this time. (7:53 a.m.)

2018130 W. Bangsund THAT the property owner of Lots 1-6, Block 83, Plan C1852 be informed that the Town of Broadview isn't prepared to share in the cost that he was invoiced by his contractor for installing the manhole and tying into the Town's water & sewer mains to provide water and sewer services to his property however the Town is willing to apply any of the remaining \$2,000.00 credit the Town provided to him when he purchased these lots towards his invoiced costs if he so wishes.
CARRIED.

Administrator Mervin Schmidt was invited back into Council Chambers at this time. (7:59 a.m.)

Delegation: Brad Schiele and Colleen Butcher with Athwest Communications and Chris Robart with SaskWater (7:59 a.m. to 8:15 a.m.) Chris Robart informed Town Council that Canada Golden Fortune Potash Corp. is wanting SaskWater to provide them with the water they will need for their proposed solution potash mine South of Grenfell so SaskWater is working on their feasibility study for this which includes doing their own Environmental Assessment and Community Engagement which is their reason for coming before Council.

New Bobcat - Toolcat 5600 to be Purchased:

2018131 L. Stephan: THAT motions No.2018093 and No.2018094 be rescinded.
CARRIED.
2018132 D. Ottenbreit: THAT the Town of Broadview accept Pattison Agriculture Limited's Product Quotation No.28094D028194 of May 03, 2018 to purchase a new Bobcat Toolcat 5600 and the eight attachments as listed and to trade in the Town's 2007 New Holland TC34DA tractor and its attachments for a net difference of \$81,531.00 plus applicable taxes.
CARRIED.

Paratransit Bus Not to go Out of Town:

2018133 B. Galbraith: THAT due to concerns with what could happen when the Paratransit bus goes out of the Town limits that the services of the Paratransit bus be limited to being within the limits of the Town of Broadview.
CARRIED.

Request to Place Sea-can Containers on Town Property for a Change Shack:

2018134 B. Galbraith: THAT the Town of Broadview's Zoning Bylaw does not allow for sea-can containers to be placed within the limits of the Town of Broadview other than in the HPC and IND districts in Town and due to insurance and building code issues and concerns that the Bandit Parent Football Association's request to place 2 sea-can containers on Town property to be used for a change shack for the Bandit Football players be denied.
CARRIED.

Councillor Lori Stephan excused herself from the meeting at this time. (9:50 a.m.)

Asset Management Policy:

2018135 D. Ottenbreit THAT the Asset Management Policy as presented to Council be approved and adopted with a copy of this policy to be attached hereto and forming a part of these Minutes.
CARRIED.

Stale Dated Cheque to be Cancelled:

2018136 A. Johnson: THAT the stale dated cheque No.16431 of June 21, 2017 to Chris Chudyk in the amount of \$48.34 be cancelled and not be replaced.
CARRIED.

Councillor Darren Ottenbreit excused himself from the meeting at this time. (9:53 a.m.)

Correspondence:

2018137 A. Johnson: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes.
CARRIED.

Accounts:

2018138 T. FitzGerald: THAT the list of accounts as presented to Council, being cheques No.17125 to No.17197 totalling \$176,579.25, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes.
CARRIED.

Councillor Terry FitzGerald excused himself from the meeting at this time. (10:05 a.m.)

Tax Enforcement - List of Lands in Arrears - Omit Certain Lands:

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2018139 B. Galbraith: THAT the treasurer not include in the List of Lands with Arrears lands which have less than one-half (½) of the preceding year's tax levy in arrears. CARRIED.

Tax Abatement - 2018 Commercial Tax Concessions:

2018140 A. Johnson: THAT it be acknowledged and approved that in accordance with the Town's Tax Concession Policy that a tax abatement in the amount of \$911.28 (\$654.72 - municipal and \$256.56 - school) being 40% of the 2018 Tax Levy was provided to 514 Main Street - Lots 23 & 37, Block 38, Plan OLD41 - Roll No.149.000 and SAMA Alt. #5050037000 being the third and final year of the three year Commercial Tax Incentive available to this property. CARRIED.

2018141 A. Johnson: THAT it be acknowledged and approved that in accordance with the Town's Tax Concession Policy that a tax abatement in the amount of \$4,155.87 (\$2,837.70 - municipal and \$1,318.17 - school) being 100% of the additional 2018 Tax Levy was provided to 107 Qu'Appelle Road - Block H, Plan 60M00047 - Roll No.32.000 and SAMA Alt. #495013100 being the second year of the three year Commercial Tax Incentive on this property. CARRIED.

2018142 A. Johnson: THAT it be acknowledged and approved that in accordance with the Town's Tax Concession Policy that a tax abatement in the amount of \$6,895.26 (\$4,952.38 - municipal and \$1,942.88 - school) being 100% of the 2018 Tax Levy was provided to 100 Main Street - Block D, Plan 102257827 - Roll No.163.000 and SAMA Alt. #505005800 being the first year of the three year Commercial Tax Incentive on this property. CARRIED.

Councillors' Reports:

2018143 B. Galbraith: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2018144 W. Bangsund: THAT this meeting adjourn. (10:10 a.m.) CARRIED

CHAIRPERSON

A DMINISTRATOR - Mervin Schmidt