

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 17th DAY OF JANUARY 2018 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Andrea Johnson, Lori Stephan, Terry FitzGerald, Wesley Bangsund and Beverley Galbraith

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

Agenda::

2018001 A. Johnson: THAT the Meeting Agenda be adopted as circulated. CARRIED.

Minutes:

2018002 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 20th day of December, 2017 be approved as circulated. CARRIED.

Statement of Financial Activities:

2018003 T. FitzGerald: THAT the Statement of Financial Activities for the period ending December 31, 2017 be accepted as circulated. CARRIED.

Fidelity Bond for 2018:

2018004 B. Galbraith: THAT it be acknowledged that per page three of SUMAssure's Certificate of Insurance for the Town of Broadview's Insurance policy period from January 1, 2018 to December 31, 2018 as circulated to Council the Town of Broadview has \$500,000 coverage for "Employee Dishonesty Coverage" coverage. CARRIED.

2018 Council Remuneration and Benefits:

2018005 A. Johnson: THAT Council's remuneration and benefits for 2018 be set at:
Annual Remuneration \$2,900.00 - Mayor and \$2,500.00 - Councillors
Attendance of Out-of-Town Committee Meetings \$150.00 - Full Day and \$75.00 - Half Day or less
SUMA Group Insurance Benefits (fully funded by Town of Broadview)
Group Life &
Accidental Death, Disease & Dismemberment - Plan C
Spouse Optional Life - \$10,000 maximum
Child Optional Life - \$5,000 per child
Extended Health - Plan A
Dental Care - Plan A CARRIED.

Property Damage Claim for Damage to Equipment in Water Treatment Plant by Power Surge:

2018006 T. FitzGerald: THAT it be acknowledged that a Property Damage Claim was filed with SUMAssure for the damage/loss to equipment in the water treatment plant due to an assumed power surge on December 23, 2017. CARRIED.

Authorization to Enter into a Memorandum of Understanding (MOU) with Canada Golden Fortune Potash Corp. (CGFPC):

2018007 L. Stephan: THAT the Town of Broadview enter into Canada Golden Fortune Potash Corp.'s Memorandum of Understanding that sets out an understanding between CGFPC and the Town of Broadview for the development of a proposed Solution Potash Mine Facility (Proposed Mine) located on CGFPC's Broadview Potash Project Area in the RM of Chester No.125 and the RM of Kingsley No.124. CARRIED.

Application to Service Canada's - 2018 Canada Summer Jobs Program:

2018008 W. Bangsund: THAT the Town of Broadview make application to the Government of Canada's 2018 Canada Summer Jobs program for financial assistance to hire two summer students at the hourly rate of \$12.50 per hour. CARRIED.

Ashley Bloski's Written Resignation as a Councillor:

2018009 L. Stephan: THAT Ashley Bloski's written resignation dated December 21, 2017 as a Councillor for the Town of Broadview as of December 31, 2017 be acknowledged as received. CARRIED.

By-election to be Held to Fill Vacant Office of Councillor:

2018010 B. Galbraith: THAT a By-election be held on Wednesday, March 21, 2018 to fill the vacant Office of Councillor for the Town of Broadview. CARRIED.

Polling Place and Appointment of Election Officials for the March 21, 2018 By-election for the Vacant Office of Councillor:

2018011 A. Johnson: THAT the Broadview Seniors Centre be the polling place for the March 21, 2018 By-election for the vacant Office of Councillor for the Town of Broadview. CARRIED.

2018012 T. FitzGerald: THAT Mervin J. Schmidt be appointed the Returning Officer for the March 21, 2018 By-election for the vacant Office of Councillor for the Town of Broadview. CARRIED.

2018013 L. Stephan: THAT the remuneration to be paid to election officials for the March 21, 2018 By-election be set as follows:
- no additional remuneration for the Administrator serving as an election official;
- the hourly rate for the Administrative Assistant when serving as an election official on Election day; and
- \$200 for election day for any other person serving as an election official. CARRIED.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 17th DAY OF JANUARY 2018 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.

Dudley & Company's Engagement Letter and Audit Planning Letter as Auditors for the Town's 2017 Audit:

2018014 L. Stepan: THAT both the Engagement Letter and the Audit Planning Letter as provided by Dudley & Company LLP Chartered Professional Accountants who are serving as the Town of Broadview's Auditors for the audit of the Financial Statements of the Town of Broadview for the year ending December 31, 2017 be approved as circulated and that these letters be signed by the Town of Broadview and provided to Dudley and Company LLP. CARRIED.

Correspondence:

Membership in the Federation of Canadian Municipalities:

2018015 L. Stephan: THAT the Town of Broadview renew its membership in the Federation of Canadian Municipalities for 2018 by paying membership fee of \$196.20 plus GST. CARRIED.
2018016 B. Galbraith: THAT the Town of Broadview contribute towards the travel fund of the Federation of Canadian Municipalities for 2018 by paying the optional contribution of \$28.98 plus GST. CARRIED.
2018017 A. Johnson: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

Accounts:

2018018 T. FitzGerald: THAT the list of accounts as presented to Council, being cheques No.16855 to No.16911 totalling \$90,784.72, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

Councillors' Reports:

2018019 L. Stephan: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2018020 A. Johnson: THAT this meeting adjourn. (8:28 a.m.) CARRIED

CHAIRPERSON

A DMINISTRATOR - Mervin Schmidt