

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 16<sup>th</sup> DAY OF JANUARY 2019 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Carol Mills  
Councillors: Lori Stephan, Terry FitzGerald, Wesley Bangsund, Darren Ottenbreit and Beverley Galbraith  
Administrator: Mervin J. Schmidt  
Absent: Councillor Andrea Johnson.

**Call to Order:**

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

**Agenda::**

2019001 W. Bangsund: THAT the Meeting Agenda be adopted as circulated. CARRIED.

**Conflict of Interest in Matters on Agenda:**

No member of Council indicated that they felt that they would be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda and no members of Council expressed that they felt any other member of Council may be or could be perceived to be in a Conflict of Interest in dealing with any item on the adopted agenda.

**Minutes:**

2019002 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 19<sup>th</sup> day of December 2018 be approved as circulated. CARRIED.

**Statement of Financial Activities:**

2019003 T. FitzGerald: THAT the Statement of Financial Activities for the period ending December 31, 2018 be accepted as circulated. CARRIED.

**Catterall & Wright Consulting Engineers to be Invited to Provide a Proposal with Costs for Hydrological Analysis:**

2019004 B. Galbraith: THAT Catterall & Wright Consulting Engineers be invited to provide the Town of Broadview with a proposal with associated fees for a hydrological analysis of the Town of Broadview's Drainage Channels as has been requested by the Saskatchewan Water Security Agency. CARRIED.

**Policy for Request for the Removal of Trees:**

2019005 L. Stephan: THAT the policy to deal with requests for trees to be removed from Town property or boulevards be adopted as circulated with a copy of this policy to be attached hereto and forming a part of these Minutes. CARRIED.

**Offer to Purchase 2003 Schulte 9600 Snow Blower:**

2019006 L. Stephan: THAT Brent Bagshaw's written offer to purchase the Town of Broadview's 2003 Schulte Snow Blower for \$150.00 be accepted. CARRIED.

**Fidelity Bond for 2019**

2019007 T. FitzGerald: THAT it be acknowledged that the Administrator presented SUMAssure's Memorandum of Insurance for the Town of Broadview's Insurance Policy No.2018-150 for the period from December 31, 2018 to December 31, 2019 reflecting that the Town of Broadview has \$500,000 coverage for "Employee Dishonesty Coverage" coverage to cover the requirements of section 113(3) of *The Municipalities Act*. CARRIED.

**Application to Government of Canada's - 2019 Canada Summer Jobs Program:**

2019008 W. Bangsund: THAT the Town of Broadview make application to the Government of Canada's 2019 Canada Summer Jobs program for financial assistance to hire two summer students one position to be for 15 weeks at the hourly rate of \$13.50 per hour with the other position to be for 9 weeks at the hourly rate of \$12.50 per hour. CARRIED.

**Correspondence:**

**Membership in the Federation of Canadian Municipalities:**

2019009 L. Stephan: THAT the Town of Broadview renew its membership in the Federation of Canadian Municipalities for 2019 by paying the membership fee of \$194.12 plus GST. CARRIED.

**Authorization to Attend Saskatchewan Public Works Association 2019 Annual Conference:**

2019010 D. Ottenbreit: THAT the Public Works Foreman or his designate be authorized to attend the Saskatchewan Public Works Association's 2019 Annual Conference being held in Saskatoon, Saskatchewan from February 26<sup>th</sup> to February 28, 2019. CARRIED.

2019011 B. Galbraith: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

**Accounts:**

2019012 T. FitzGerald: THAT the list of accounts as presented to Council, being cheques No.17589 to No.17649 totalling \$159,420.66, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

**Authorization for Town of Broadview to Proceed Under the Tax Enforcement Act with Title Acquisition:**

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2019013 D. Ottenbreit: THAT with the arrears of taxes and costs not being fully paid since Form G (Final/30 Day Notice) was deemed serve for Lots 12-16, Block 47, Plan OLD41 that the Administrator be authorized and directed to proceed with title acquisition to this property. CARRIED.

***Councillors' Reports:***

2019014 B. Galbraith: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

***Adjourn:***

2019015 D. Ottenbreit: THAT this meeting adjourn. (8:44 a.m.) CARRIED

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt