

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 21ST DAY OF MARCH, 2018 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Andrea Johnson, Lori Stephan, Terry FitzGerald, Wesley Bangsund and Beverley Galbraith

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

Agenda::

2018040 L. Stephan: THAT the Meeting Agenda be adopted as circulated. CARRIED.

Minutes:

2018041 A. Johnson: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 21st day of February, 2018 be approved as circulated. CARRIED.

Statement of Financial Activities:

2018042 T. FitzGerald: THAT the Statement of Financial Activities for the period ending February 28, 2018 be accepted as circulated. CARRIED.

Borrowing by Way of a Lump Sum Due Term Loan to Finance Capital Expenditures for the New Wastewater Pump Station:

2018043 B. Galbraith: THAT the Town of Broadview borrow one hundred thousand dollars (\$100,000.00) from the Affinity Credit Union to be used to cover part of the capital expenditures for the Town's new Wastewater Pump Station by way of a lump sum due term loan to be repayable by June 30, 2018 at the Affinity Credit Union Limited's quoted interest rate of prime plus 2% presently being 5.45% with interest to be payable on June 30, 2018 and that the Mayor and Administrator be approved and directed to duly complete on the Town of Broadview's behalf the necessary documents with the Affinity Credit Union to get this Lump Sum Due Term Loan in place. CARRIED.

Set-up Fee for Broadview Community Supper to be Waived:

2018044 B. Galbraith: THAT with consideration to the amount of funds that the Broadview Community Supper Committee has recently contributed towards improvements in the Community Centre that the Set-up fee for the Community Centre the day prior to the annual Community Supper be waived. CARRIED.

Proposal to Purchase Corel Plates and Cups from United Church for Community Centre:

2018045 L. Stephan: THAT the Broadview Community Supper Committee's proposal to purchase small quantities of matching Corel plates and cups from the Broadview United Church for the Broadview & District Community Centre be rejected as the Town of Broadview is wanting to replace the present plates and cups in the Community Centre with matching plates and cups in a quantity of no less than 300 per item. CARRIED.

By-election to be Held to Fill Vacant Office of Councillor:

2018046 L. Stephan: THAT a By-election be held on Wednesday, June 6, 2018 to fill the vacant Office of Councillor for the Town of Broadview. CARRIED.

Polling Place and Appointment of Election Officials for the June 6, 2018 By-election for the Vacant Office of Councillor:

2018047 B. Galbraith: THAT the Broadview Library be the polling place for the June 6, 2018 By-election for the vacant Office of Councillor for the Town of Broadview. CARRIED.

2018048 T. FitzGerald: THAT Mervin J. Schmidt be appointed the Returning Officer for the June 6, 2018 By-election for the vacant Office of Councillor for the Town of Broadview. CARRIED.

2018049 A. Johnson: THAT the remuneration to be paid to election officials for the June 6, 2018 By-election be set as follows:
- no additional remuneration for the Administrator serving as an election official;
- the hourly rate for the Administrative Assistant when serving as an election official on Election day; and
- \$200.00 for election day for any other person serving as an election official. CARRIED.

Offer to Purchase Lots 2 & 3, Block 77, Plan OLD41:

2018050 L. Stephan: THAT it be acknowledged that Town Council had accepted Bowman Bryant's offer to purchase Lots 2 and 3, Block 77, Plan OLD41 in accordance with the Town of Broadview policy to sell vacant lots in Town for a minimum of \$50.00 per frontage foot and based on this that the purchase price for these two lots was \$5,000.00 and that upon receipt of this amount the Administrator was to arrange for the transfer of these two lots to Bowman Bryant. CARRIED.

Permission to Dispose of Roll-up Shutters Replaced in Community Centre:

2018051 W. Bangsund: THAT permission be granted to Public Works to dispose of the roll-up shutters that were recently removed from the Community Centre and replaced by power shutters. CARRIED.

Funding to Replace or Purchase Equipment and Tools Required by Public Works:

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2018052 L. Stephan: THAT the Town of Broadview make \$150,000.00 available to Public Works Department over the next three years for the replacement of existing or the purchase of new equipment and tools for the Public Works Department or for the labour cost of any additional manpower requested. CARRIED.

Fund Raising by Parks & Recreation Board to be Matched for the Replacement of the Flooring in the Skating Rink:

2018053 B. Galbraith: THAT should the Parks & Recreation Board not receive any of the grants that they have applied for to replace the flooring in the skating rink that the Town of Broadview match the funds raised by the Parks & Recreation Board for the replacement of the flooring in the skating rink with any additional cost over and above this total amount to be covered from transferring the required amount out of the Parks & Recreation Board's Reserve Account. CARRIED.

Request to Place Memorial Bench in Town:

2018054 A. Johnson: THAT in response to the request received from family members of the Late Don Taylor for permission to provide and place a Memorial Bench in Town in memory of Don Taylor that the family be given permission to either provide and place a zero maintenance park bench in an agreed to spot by one of the fastball fields in Celebration Park or provide a zero maintenance picnic table to be placed in Memory Park. CARRIED.

Trickle Water Advisory put on to try and Avoid Further Waterlines from Freezing:

2018055 T. FitzGerald: THAT it be acknowledged that at the request of the Public Works Foreman and the approval of the Public Works Committee that a Trickle Water Advisory was put on in the Town of Broadview requesting all properties connected to the Town's water distribution system to leave water trickling inside their buildings 24/7 to try and avoid having any further waterlines services to the individual properties from freezing. CARRIED.

2018056 B. Galbraith: THAT with the Town putting on a Trickle Water Advisory requesting all properties connected to the Town's water distribution system to leave the water trickling 24/7 to try and avoid having any further waterlines services to the individual properties from freezing that the Town of Broadview reduce any charges for the consumption of water that is above that provided by the basic charge to residential properties and what the previous year's use of water would have been to the respective commercial property. CARRIED.

Environment Canada's Statement of Work Contract to Perform Grass Cutting at the Broadview Weather Station Site:

2018057 W. Bangsund: THAT the Town of Broadview be willing to continue the grass cutting at Environment Canada's Broadview Weather Station site for another three year period at annual contract value of \$675.00 and that authorization be given to the Administrator to duly complete and return Environment Canada's Statement of Work Contract on this basis. CARRIED.

Public Works not to be Pulling Out Vehicles or Equipment of Others:

2018058 L. Stephan: THAT the Public Works employees be advised that they are not to use any of the Town of Broadview's equipment of vehicles to pull out any vehicle or equipment of others. CARRIED.

Application for a Demolition Permit to Demolish Building Serving as Storage Shed on Lots 20 & 21, Block 37, Plan OLD41:

2018059 A. Johnson: THAT Holloway & Son Plumbing & Heating Ltd.'s application for a demolition permit to demolish the existing 25.0' x 30.0' building that is presently serving as a storage shed on Lots 20 & 21, Block 37, Plan OLD41 be approved. CARRIED.

Building Permit Applications:

2018060 W. Bangsund: THAT approval be given to the issuance of a Development Permit to Holloway & Son Plumbing & Heating Ltd. to construct a new garage to serve as an accessory building to their present Plumbing Retail and Manufacturing Shop on Lots 20 & 21, Block 37, Plan OLD41 in the Commercial Downtown (C1) District and that their Building Permit Application for the same be approved subject to a review of their drawings and building inspections being performed by Professional Building Inspections to ensure that the construction of this new garage is in compliance with *The Uniform Building and Accessibility Standards Act*. CARRIED.

Use of Lot 1, Block 01, Plan D3362:

2018061 L. Stephan: THAT the party expressing an interest in purchasing the church on Lot 1, Block 01, Plan D3362 be informed that this property is Zoned Residential R1 and the proposed use of this property for an Art Gallery/Coffee house is neither a Permitted Use or a Discretionary Use in the Residential R1 District therefore her proposed use of this property would not be approved. CARRIED.

Extension in Time to Use Residential Duplex for Administration Office:

2018062 T. FitzGerald: THAT at the request of the Hometown Co-operative Limited that they be provided a one year extension to November 1, 2019 to use one of their residential duplexes on Eighth Avenue as their Administration office. CARRIED.

Reports:

2018063 L. Stephan: THAT the Regular Meeting Minutes of the Broadview and District Economic Development Committee of December 12, 2017 be acknowledged as presented and be filed. CARRIED.

Correspondence:

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Advertising in Grasslands 2017 Tourist Guide:

2018064 T. FitzGerald: That the Town of Broadview take out a full page advertisement in the Herald Sun's 2018 Tourist Guide that promotes the Broadview, Grenfell and Whitewood area at a cost of \$390.00 plus applicable taxes. CARRIED.

Canada Golden Fortune Potash Corp.'s \$500 Donation to be Used Towards a Charitable or Not-for-Profit Organization:

2018065 B. Galbraith: That the \$500.00 donation received from the Canada Golden Fortune Potash Corp. to be used towards a charitable or not-for-profit organization be given to the Broadview Parks & Recreation Board to go towards replacing the flooring in the lobby of the skating rink. CARRIED.

Councillor Andrea Johnson excused herself from the meeting at this time. (9:10 a.m.)

Supporting Saskatchewan Crime Stoppers Program:

2018066 L. Stephan: THAT the Town of Broadview continue to support the Saskatchewan Crime Stoppers Program in 2018 by paying the voluntary annual levy of \$200.00. CARRIED.

Authorization to Attend RCWRA Annual Meeting:

2018067 L. Stephan: THAT Carol Mills and Terry FitzGerald be authorized to attend Red Coat Waste Resource Authority's Annual General Meeting being held in Kipling, Saskatchewan on April 23, 2018. CARRIED.

2018068 B. Galbraith: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

Accounts:

2018069 T. FitzGerald: THAT the list of accounts as presented to Council, being cheques No.16980 to No.17023 totalling \$341,429.43, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

Councillor Lori Stephan excused herself from the meeting at this time. (9:24 a.m.)

Councillors' Reports:

Janitor of Community Centre to be Requested to Carry Out a Full Clean of the Carpet in the Community Centre:

2018070 B. Galbraith: THAT a memo be sent to the Janitor of the Community Centre requesting that a full clean of the carpet in the Community Centre be completed as soon as possible. CARRIED.

2018071 B. Galbraith: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

Adjourn:

2018072 W. Bangsund: THAT this meeting adjourn. (9:31 a.m.) CARRIED

CHAIRPERSON

A DMINISTRATOR - Mervin Schmidt